



City of Westworth Village
 311 Burton Hill Road • Westworth Village, TX 76114
 817.710.2500 • Fax 817.710.2501

REGULAR CITY COUNCIL MEETING MINUTES

JANUARY 10, 2017
PRE-COUNCIL SESSION: 6:45 PM
REGULAR SESSION: 7:00PM

MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD

ATTENDEES:

Mayor	Mike Coleman
Council Member	Carlos Zavala
Council Member	Jill Patton
Council Member	Nick Encke
Council Member	Dan Novak
City Administrator	Roger Unger
City Secretary	Holly Owens
Police Chief	Kevin Reaves
Dir of Cmty Dev	David Curwen
Deputy City Admin	Sterling Naron
Building Official	Nader Jeri
Librarian	Rhonda Hines
PGA Head Gold Prof	Tony Collins
City Attorney	Ashley Dierker

ABSENTEES: Council Member Steve Beckman

PRE-COUNCIL at 6:45 PM by Mayor Coleman

- Alex Garcia with Freese and Nichols came forward to discuss the Warrant Study, Action Item 4B.
 - Mayor Coleman asked Mr. Garcia to discuss the results of what Charter found in regards to a traffic study at Seymour and Roaring Springs. Also potential striping to help traffic flow along Roaring Springs.
 - Mr. Garcia discussed the traffic study and the results along with the striping.
 - Nick Encke confirmed that when the study was done, the counts are based on current counts and not possible future counts due to development.
 - Mr. Garcia stated yes. A new study would need to be done in later years if a significant change in traffic occurs.
 - Mayor Coleman stated that Roaring Springs will go from 42-ft. wide to 36-ft. wide to start slowing traffic down.
 - Mr. Garcia continued.

- Mayor Coleman confirmed that by extending the three lanes back behind Carb Drive, will manage to get cars into a better position before entering into a more congested area.
- Mr. Garcia stated yes.
- Roger Unger stated that the peak traffic count came out of Westworth Park.
- Nick Encke added that the count would increase once construction starts.
- Roger Unger's recommendation is the City does nothing in respect to adding turn lanes on the east side of Roaring Springs, and go ahead and adopt the striping recommendations on Roaring Springs which requires coordination with Fort Worth.

PRE-COUNCIL ADJOURNED at 6:58 PM by Mayor Coleman

CALL TO ORDER at 7:03 PM by Mayor Coleman

INVOCATION & PLEDGE OF ALLEGIANCE by Roger Unger

EXECUTIVE SESSION at 7:05 PM by Mayor Coleman

Convene into Executive Session to deliberate the following items:

- 1) **Section 551.071 – Consultation with Attorney – Receive legal service from the City Attorney concerning potential lawsuit.**
- 2) **Section 551.074 – Personnel Matters – Appointment to fill vacancy of the Mayor and City Council Place 5.**

EXECUTIVE SESSION ADJOURNED at 7:21 PM by Mayor Coleman

REGULAR SESSION

- A. **Consider any action discussed in Executive Session.**
 - **No action was taken.**
- B. **Consider acceptance of resignation letter from Anthony Yeager as Mayor of the City of Westworth Village, Texas.**
 - Mayor Coleman read aloud the letter from Mr. Yeager.
 - **Carlos Zavala MOTIONED to accept the resignation letter from Anthony Yeager, SECONDED by Nick Encke. Motion passed UNANIMOUSLY, 4-0.**
- C. **Consider and appoint Michael R. Coleman to the Office of Mayor for the remainder of the current term ending in May of 2017.**
 - **Jill Patton MOTIONED to approve the appointment of Michael R. Coleman to the Office of Mayor for the remainder of the current term ending in May of 2017, SECONDED by Nick Encke. Motion passed UNANIMOUSLY, 4-0.**
 - Judge Ken Gordon administered the oath of office to Michael R. Coleman.

- D. Consider and appoint Dr. Dan Novak to fill Place 5 on City Council for the remainder of the current term ending in May of 2017.**
- **Nick Encke MOTIONED to approve the appointment of Dr. Dan Novak to the Place 5 on City Council for the remainder of the current term ending in May of 2017, SECONDED by Carlos Zavala. Motion passed UNANIMOUSLY, 4-0.**
 - Judge Ken Gordon administered the oath of office to Dr. Dan Novak.
- E. Approval of the Agenda.**
- **Jill Patton MOTIONED to approve the agenda, SECONDED by Nick Encke. Motion passed UNANIMOUSLY, 5-0.**
- F. Approval of the Consent Agenda.**
- **Carlos Zavala MOTIONED to approve the consent agenda, SECONDED by Jill Patton. Motion passed UNANIMOUSLY, 5-0.**

STAFF UPDATES

A. Kevin Reaves, Police Chief

- **PD Reports:**
 - 307 – Emergency Calls, 124– Priority 1, 234 – Priority 2 and 3. 1,237 self-initiated calls, 507 administrative calls. (10% increase from last year)
 - Discussed citations, arrests and warrants.
 - Chief Reaves honored Corporal Darren Clark.
 - Chief Reaves swore in new Officer Laura Collins,

B. Nader Jeri, Building Official

- **Code Enforcement Report:**
 - 82 combination inspection done in-house. 34 code enforcement cases.
 - Self-Storage is making good progress and are on schedule.
 - Starbucks is moving forward and looking to be done with phase 1 by the end of January.

C. Rhonda Hines, Librarian

- **Library Report**
 - The numbers for December showed an increase.
 - City of Haslet will be joining our Consortium.
 - Getting ready for summer programs and ordering books for those programs.
 - Researching grants for library.
 - Family art day went well and are planning another one in February.
 - Jill Patton gave the Library Committee update.
 - Congratulations to Rhonda Hines for being with the City for four years.
 - This is the fifth year working on having a digital catalog of books.
 - Looking forward to reviewing the Community Center and Library floor plan.

D. Tony Collins, PGA Head Golf Professional

- **Golf Club Report**
 - 1696 rounds for the month, \$80,459 revenue, 58 preferred players.
 - Cart rentals down along with pro shop merchandise and the grill. However, gift cards sold well.
 - Discussed scheduled events for the course.
 - Discussed the maintenance report.

E. David Curwen, Director of Community Development

- **Community Development Report**
 - Lyle Street completed except for inspection.
 - Straley completed for some sidewalk replacement.
 - Trigg completed sidewalks and concrete pour for handicap ramp at corner of Trigg and Straley. Final landscaping work.
 - Tejas has finished installing all utilities. Reliable has begun excavating pavement and began grading. The water line relocation from Koldin and Casstevens is 95% complete.
 - There are six houses left to disconnect from water services and nine house to disconnect from the sewer services. There were three houses that doors and windows were left open and the sprinkler system fire-lines froze and ruptured during the cold weather.
 - Crossroads Townhomes/Pecan Point has been sold by Arnold Pent to Village Homes. In a meeting with Michael Dike he advised they are using Cameron Ehn, RLG Engineers, who is also the engineer for Magnolia West to review the previously approved Plat and Preliminary PD-6 by Council on July 12, 2016. They are not going to pursue the filing of this plat from five lots to one single lot until they have a chance to review other options for this property.
 - We have received proposed utility plans for the water and wastewater services to supply the seven commercial lots on the Alta Mere LLC./Gas Well site on Hwy. 183.
 - The entrance wall was constructed along Hwy. 183 and Red Bird Lane for Westworth Falls. The electrical utilities were moved from above ground to underground and they are waiting on AT&T to relocate services before the grading begins for street construction and paving.
 - Jill Patton asked about the procedure for Pecan Pointe. If that comes back with a different set up, will a new PD need to be done.
 - Roger Unger and David Curwen stated that there were no specifics placed with the PD so that would allow the new owners to fill in what is needed for the property.

F. Sterling Naron, Deputy City Administrator

- **Public Works Service Order Report**
 - 170 Service orders, 169 completed.
 - AMA system update.
 - Jill Patton asked if the AMA is what allows homeowners to read their meter online.
 - Sterling Naron gave an explanation about how the AMA works.

G. Roger Unger, City Administrator

- Reviewing the TAP Grant and hoping to go out on bids by early spring.
- Discussed the flow chart for employees and the change of responsibilities.
- Draft audit is in place and announced the Finance Committee Meeting for January 17, 2017. A presentation will be given by Hilltop Securities regarding bond issues.
- Taxable values keep going up monthly. Valorem tax will be 4%-5% higher and the same with sales tax.
- Discussed budget items that had increases due to work load and changes in services.
- Braum's has decided to build in the City.
- Jill Patton asked about new activity at the Shops of Hawks Creek.
- Roger Unger stated that the bank had closed on the remaining lots with the exception of one lot. This allows additional properties on the tax role. The ARI properties were tax exempt but now that the property has been sold and will be developed will be added to the tax role. WRA property has been sold and will also be added to the tax role. Councilman Beckman has asked me to do a five-year budget plan and put together something in writing as to where the city will be.

H. Holly Owens, City Secretary

- Announced the 2017 Elections.

COMMITTEE UPDATES

A. Finance Committee – Councilman Steve Beckman, Chair

- Nothing to Report (Steve Beckman – absent)

B. Library Committee – Councilwoman Jill Patton, Chair

- Gave report during the Library staff update.

C. Ordinance Committee – Councilman Mike Coleman

- Dan Novak will take over the Ordinance Committee starting in February.

D. Vision Committee – Councilman Steve Beckman

- Nothing to Report (Steve Beckman – absent)

PUBLIC INFORMATION

A. Communications: Sterling Naron

- Michael Hoffer with Hahnfeld Hoffer Stanford came forward with a site plan rendering for the Community Center and Library.
 - Jill Patton asked where we move from here.
 - Sterling Naron stated that this is just an introduction of ideas. The plan is to build upon this and receive input from council as well as citizens through Town Hall meetings and workshops.

- Mayor Coleman asked for more detailed information that brings together the trail system and park.
- Roger Unger stated that until the bond election, we can only work with a concept. The bond election will determine what exactly we can build and only then can architectural drawings be done. The next step is input from council and citizens. The call for the bond election will be on February's agenda.

B. Announcements: Holly Owens

- Time Capsule was covered in the River Oaks Newspaper.

C. Proclamations: Jill Patton

- School Choice Week

ACTION ITEMS

A. Mayor Coleman

Discuss and take action with regards to **Resolution #2017-01, a Resolution of the City of Westworth Village, Texas appointing City Investment Officers and rescinding a previously appointed investment officer.**

- **Jill Patton MOTIONED to approve Resolution #2017-01, a Resolution of the City of Westworth Village, Texas appointing City Investment Officers and rescinding a previously appointed investment officer, SECONDED by Nick Encke. Motion pass UNANIMOUSLY, 4-0.**

B. Mayor Coleman

Discuss and take action with regards to **Warrant Study for the light at the intersection of Roaring Springs and Seymour.** Alex Garcia with Freese & Nichols is here to present. *This item was tabled on December 13, 2016.*

- **Nick Encke MOTIONED to approve the Warrant Study for the light at the intersection of Roaring Springs and Seymour, excluding the turning lanes on Roaring Springs and Seymour, SECONDED by Dan Novak. Motion passed UNANIMOUSLY, 4-0.**

C. Mayor Coleman

Discuss and take action with regards to **Resolution 2017-02, a resolution and election order of the City of Westworth Village, Texas, calling a general election to be held on May 6, 2017 to elect Mayor and City Council Places 1 and 5; approving a joint election agreement between Tarrant County and the City of Westworth Village Texas; providing procedures for the conduct of the election; and providing an effective date.**

- **Carlos Zavala MOTIONED to approve Resolution #2017-02, a resolution and election order of the City of Westworth Village, Texas, calling a general election to be held on May 6, 2017 to elect Mayor and City Council Places 1 and 5; approving a joint election agreement between Tarrant**

County and the City of Westworth Village Texas; providing procedures for the conduct of the election; and providing an effective date, SECONDED by Jill Patton. Motion passed UNANIMOUSLY, 4-0.

EXECUTIVE SESSION at 8:39 PM by Mayor Coleman

Convene into executive session to deliberate the following items:

- 1) **Section 551.072 – Real Property – The sale of real property.**
- 2) **Section 551.071 – Consultation with Attorney – Receive legal service from the City Attorney concerning potential lawsuit.**

EXECUTIVE SESSION ADJOURNED at 8:57 PM

ACTION ITEMS CONTINUED

- D. Consider any action discussed in Executive Session.**
➤ **No action was taken.**

CITIZEN COMMENTS

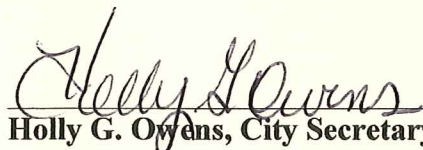
- Melva Campbell congratulated both Mayor Coleman and Councilman Novak on their appointments.

ADJOURNED at 8:58 PM by Mayor Coleman

The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meeting Act.

This facility is wheelchair accessible and handicapped parking spaces are available. Requests for accommodations for the hearing impaired must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 710-2526 for assistance.

I certify that the above notice was posted on the bulletin board at the Westworth Village Municipal Complex, 311 Burton Hill Road, Westworth Village, Texas on this, the 9th day of December, 2016, at 4pm, in accordance with Chapter 551 of the Texas Government Code.



Holly G. Owens, City Secretary

